

# NAEOP WEBINAR REGISTRATION FORM

## Registrant Information:

Registrant Name \_\_\_\_\_ Membership # \_\_\_\_\_  
(First) (Last) (CEOE)  
Mailing Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Home Phone \_\_\_\_\_ Email address \_\_\_\_\_  
Office Phone \_\_\_\_\_  
Cell Phone \_\_\_\_\_

## Full Registration:

(Full registration includes six one hour webinars, handouts where applicable, links to webinars after live presentations, and PSP credit.)

Registration	Fee	Amount	Time of Session
Full Registration—Member	\$125	\$ _____	EST 1 pm
Full Registration—Non-member	\$185	\$ _____	EST 1 pm

## Webinar presentations and dates: L.E.A.R.N. with NAEOP

September 11, 2019 Don't Get Stuck on Slides  
October 9, 2019 Effective Gatekeeping for the Office Professional  
November 13, 2019 Boost your Productivity: *The Pomodoro Technique*  
January 15, 2020 Accessibility 101  
February 12, 2020 Web Accessibility Practically Applied  
March 11, 2020 A Quick Guide to Successful Project Management

Participants will receive 6 hours of PSP Educational Credits for successfully completing the series and will receive a certificate at the end of the series. Webinars will be offered with a minimum of twenty participants per session. A link to the presentation will be available two days following the presentation.

## Payment Method (All fees are payable in U.S. dollars):

**TOTAL FEES** \$ \_\_\_\_\_

Copy of Purchase Order is attached

Enclosed is a check or money order payable to NAEOP

\*Credit Card Number \_\_\_\_\_ Exp. Date \_\_\_\_\_ Security Code \_\_\_\_\_ Billing Zip Code \_\_\_\_\_

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\*Please note: a \$5 convenience fee is applied to all credit card transactions. Signature \_\_\_\_\_

Return completed form and payment to: NAEOP | 1999 N Amidon Ave, Ste 325 | Wichita, KS 67203  
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